

MASOB Salt Lake City KeyValet Vehicle Rentals

Overview

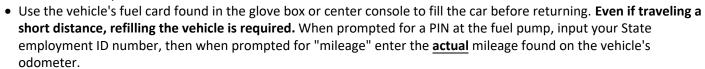
Located at 195 N 1950 W in Salt Lake City, the KeyValet vehicle rental system is to be used by State employees when your department doesn't have a vehicle available for your business needs. KeyValet rentals are charged based on the size of the vehicle reserved and on a 24 hour basis. Rentals must be picked up within 30-minutes before or after the reserved time. If this time has lapsed, your reservation will be automatically canceled and a new reservation must be made. On demand reservations can be made by using the web link found below. Rentals are first come, first served and there will be a limited number of vehicles available, so plan ahead accordingly.

How to get access to the KeyValet

Speak with your fleet manager to get KeyValet permission added to your Operator ID. Fleet Manager List by Department

Driver's Responsibilities

- To learn how to reserve a vehicle, please use the following link Rent a Vehicle
- Before starting your trip, complete a quick walk around of the vehicle and report any damage, excessive dirtiness, cracked windshield, bad tires or fuel not on full to: 855-358-8824 opt. 1.



- Before returning your vehicle, remove all belongings and trash from vehicle. If a car wash is needed after your rental, you can use the fuel card to purchase a car wash at gas stations that have automated car washes. Purchase the car wash at the time of refueling when prompted at the pump.
 - o Fees-
 - --Failure to input the correct driver PIN number and odometer reading at the fuel pump, or failing to fuel the vehicle before returning \$50.00
 - -- Not canceling a reservation The cost of a 24 hour rental
 - --Returning the vehicle excessively dirty \$40.00

Hours

Weekdays 8AM-5PM

-24/7 access given on a case by case basis

*Access to the MASOB and the gated parking lot can be given by Esther Altop estheraltop@utah.gov or Bob Spohr bspohr@utah.gov.



