

DIVISION OF FLEET OPERATIONS FY16 COST EFFICIENCY REPORT



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FLEET OPERATIONS EXECUTIVE SUMMARY

In accordance with Section 63A-9-401.5, the Division of Fleet Operations (DFO) has developed, and is coordinating the implementation of, the statewide fleet cost efficiency plan to ensure continuing progress toward statewide overall reduction of state vehicle costs.

Goals for Fleet Operations Cost Efficiency

1. Goal 1: Reduce Fleet Operation's vehicle count

Per 63A-9-401.5, DFO performs an exhaustive review of vehicles annually. At the close of each year, Fleet Operations assembles usage data for each agency and schedules a review with fleet managers to account for vehicle numbers, miles driven, overdue maintenance, accidents, lease savings and underutilized vehicles. Vehicles that do not meet the minimum utilization are recommended for elimination.

When vehicles are removed from the fleet, the agency receives a capital credit for 5 years. If at any time during that 5 year period the agency determines that the vehicle is required for its mission, they may redeem the credit and a replacement is purchased and returned to service.

a. In March of 2015 DFO, in cooperation with Human Services, Environmental Quality, Work Force Services, Technology Services, Board of Education, Heritage and Arts and the Tax Commission, implemented an Enterprise Rent-a-Car pilot located at the MASOB (Multi-Agency State Office Building) in Salt Lake City. These agencies, together, turned in approximately 65 vehicles to State Surplus Properties to help implement this pilot. In the fleet vehicles absence, we provided rental cars from Enterprise Rent-a-Car. This pilot was implemented to find ways to improve utilization numbers. Enterprise vehicles are rented on demand, thereby removing underutilized State of Utah owned vehicles from the fleet.

b. In FY16 Fleet Operations, with the cooperation of Enterprise Rent-a-Car, was able to create three more onsite rental locations within the Salt Lake Valley and one location in Richfield. Fleet Operations will be implementing more of these programs across the state in FY17.

These four new locations are located:

- **The Capitol Hill Complex**
 - Serving: All Departments and Offices on Capitol Hill
 - Vehicles removed and/or repurposed elsewhere in the state fleet: 7
- **The Utah Department of Alcoholic Beverage Control**
 - Serving: DABC
 - Vehicles removed and/or repurposed elsewhere in the state fleet: 3
- **The Calvin Rampton Complex in West Valley**
 - Serving: UDOT, Public Safety, Health Laboratory
 - Vehicles removed and/or repurposed elsewhere in the state fleet: 10
- **The UDOT Region 4 Complex in Richfield**
 - Serving: All Departments in the Richfield vicinity
 - Vehicles removed and/or repurposed elsewhere in the state fleet: 8

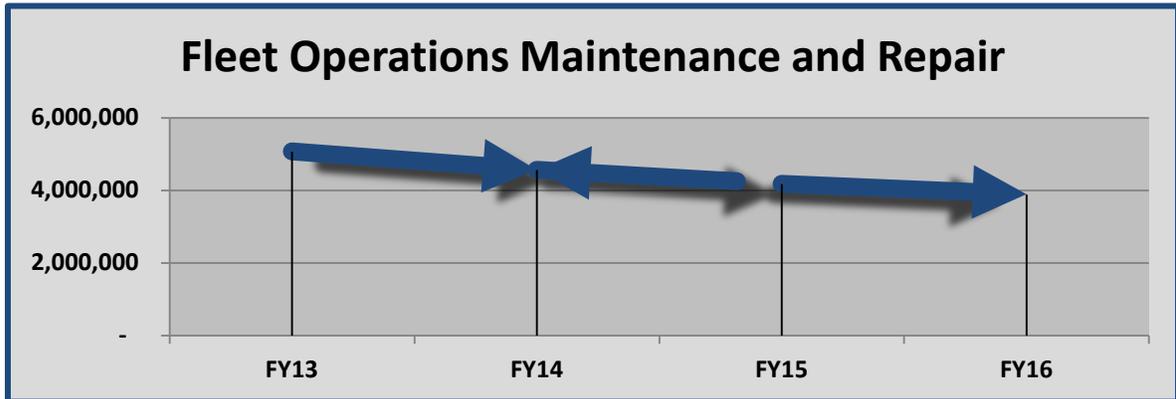
Proposed locations in FY17:

- **The UDOT Region 2 Complex in Salt Lake City**
 - Serving: UDOT, Public Safety,
 - Possible vehicles removing and/or repurposing elsewhere in the state fleet: 20
- **The UDOT Region 3 Complex in Orem**
 - Serving: UDOT
 - Possible vehicles removing and/or repurposing elsewhere in the state fleet:??

2. **Goal 2: Reduce operating costs**

a. Result – Fleet Operations in house VSC (Vehicle Services Center), fully implemented in January of 2014, continues to see significant cost reductions in maintenance and repair authorizations of DFO fleet vehicles. These cost reductions are compared to our previously contracted, out of state, third party maintenance and repair approval vendor.

| Maintenance/Repair | FY13 | FY14 | FY15 | FY16 |
|--------------------|-----------|-----------|-----------|-----------|
| Dollars Spent | 5,064,454 | 4,558,564 | 4,176,890 | 3,887,160 |



3. Goal 3: Increase total MPG (miles per gallon)

a. DFO communicates an awareness of no idling and purchasing replacements with the most fuel efficient and environmentally friendly vehicles available to DFO through the State Purchasing contracts.

b. Result – DFO leased vehicles averaged 16.5 MPG in FY16, a negative increase of 0.4 MPG compared to FY15. The DFO fleet traveled 1,735,768 miles less in FY16 as compared to FY15. The Enterprise Rent-a-Car Ondemand Programs are a main contributor of the decrease in total mileage.

c. The vehicles in the state fleet that are **not under the management of the Division of Fleet Operations**, i.e. Higher Education and agency “Owned” vehicles averaged 7.2 MPG in FY16 a negative increase of 1.7 MPG over FY15. These vehicles combined traveled 1,104,144 more miles when compared to FY15.

d. The State Fleet as a whole saw a negative increase of 0.5 MPG, from 14.3 in FY15, to 13.8 in FY16. That increase was spread among 79,755,324 miles. Year over year the whole fleet decreased their travel by 631,624 miles.

| | FY12 | FY13 | FY14 | FY15 | FY16 |
|---------|------------|------------|------------|------------|------------|
| Miles | 80,148,641 | 80,006,984 | 81,483,310 | 80,402,859 | 79,755,324 |
| Gallons | 5,938,276 | 5,867,979 | 5,780,915 | 5,629,301 | 5,763,807 |
| MPG | 13.5 | 13.6 | 14.1 | 14.3 | 13.8 |

Cost Reduction Measures

1. DFO is a committed partner in Governor Herbert’s Idle Reduction Campaign.
2. DFO insures all vehicles complete timely and thorough preventive maintenance. Through the Division’s efforts to negotiate local parts and labor rates, the fleet is seeing significant reductions in maintenance and repair costs over the previous maintenance management vendor.

Educate Drivers on Accountability & Cost Reduction Measures

Each quarter, Fleet Operations holds a forum meeting to discuss important and timely fleet matters. DFO solicits customer feedback and works diligently to balance the needs of its valued customers with matters of compliance. In addition, periodic emails are sent out informing customers of, among other things, new tools that are available, either online or through the VSC. Fleet’s online reports, found at the fleet secured reports page, contain critical data that will assist fleet contacts in the management of their agency’s vehicles.

Other tools are available to help in travel decision-making. The Short-term Vehicle Cost Comparison, and the Drive vs. Fly Cost Comparison, are just two of the tools available to help

ACTIONS AND GOALS BY DEPARTMENT

AS REQUIRED BY 63A-9-401.5, DFO PROVIDES ASSISTANCE TO AGENCIES IN THE DEVELOPMENT AND IMPLEMENTATION OF THEIR OWN COST EFFICIENCY PLAN. DATA AND USAGE STATISTICS, ALONG WITH INFORMATION ON BEST PRACTICES, IS GIVEN TO AGENCY FLEET MANAGERS TO HELP THEM ACHIEVE THEIR MAXIMUM EFFICIENCY. AGENCY SUBMISSIONS AND STANDARD MEASURES OF COST ARE AS FOLLOWS.

Actions Taken

RIGHT-SIZE YOUR VEHICLE
TYPE

WE HAVE BEEN ACTIVELY SEARCHING FOR WAYS TO REDUCE THE SIZE OF OUR REPLACEMENT VEHICLES. WHERE APPROPRIATE, WE ALWAYS REPLACE WITH THE SMALLEST VEHICLE OPTION AVAILABLE.

Goals for FY17

DECREASE NUMBER OF
STATE VEHICLES

DAS WILL BE WORKING WITH OUR AGENCIES THIS YEAR TO SURPLUS UNDERUTILIZED VEHICLES ON CAPITAL HILL. IMPLEMENTING THE ENTERPRISE RENT-A-CAR ON-DEMAND PROGRAMS HAS BEEN A GREAT TOOL WHEN DISPOSING OF UNDERUTILIZED VEHICLES IN FY16.

DECREASE COST PER
MILE

ALL REPLACEMENT VEHICLES WILL BE CAREFULLY LOOKED AT TO MAKE SURE WE PURCHASE THE MOST EFFICIENT AND RELIABLE VEHICLE THAT WILL SUIT OUR NEEDS. DAS WILL BE IMPLEMENTING A GPS/TELEMATICS PROGRAM ACROSS THE DAS FLEET TO CHANGE NEGATIVE DRIVER BEHAVIOR WHICH WILL LEAD TO A POSITIVE INCREASE IN MPG.

Actions Taken

RIGHT-SIZE YOUR VEHICLE
TYPE

WE HAVE IDENTIFIED THE VEHICLES THAT
NEED TO BE RIGHT SIZED. WE HAVE
ORDERED THE PROPER VEHICLES AND ARE
WAITING FOR THE MANUFACTURERS TO
DELIVER THEM.

Goals for FY17

DECREASE OVERALL POLLUTION
OUTPUT BY THE STATE FLEET

WE HAVE AUTHORIZED UTA PASSES FOR ALL
THE DEPARTMENT EMPLOYEES ON THE
WASATCH FRONT. WE ARE ENCOURAGING
EMPLOYEES TO UTILIZE FRONT RUNNER
AND TRAX IF THOSE OPTIONS ARE
AVAILABLE.

DECREASE TOTAL GALLONS OF
FUEL CONSUMED BY STATE
VEHICLES

ENCOURAGE EMPLOYEES TO UTILIZE
MILEAGE-EFFICIENT VEHICLES WHENEVER
POSSIBLE. THUS THE USE OF HYBRID SEDANS
IS ENCOURAGED AS OPPOSED TO SUV AND
TRUCKS.

DECREASE TOTAL MILES DRIVEN
ANNUALLY BY STATE VEHICLES

WE ARE ENCOURAGING EMPLOYEES TO
CARPOOL WHEN MULTIPLE EMPLOYEES
ATTEND THE SAME ACTIVITY.

Actions Taken

DECREASE NUMBER OF STATE
VEHICLES

DABC HAS TEMPORARILY REDUCED ITS FLEET BY TWO VEHICLES. THE DEPARTMENT IS WORKING WITH FLEET OPERATIONS TO EVALUATE UNDER UTILIZATION AND REMOVE THOSE VEHICLES AS NEEDED. THE DEPARTMENT HAS ALSO SURPLUSSED A BOX TRUCK THAT WAS OLD AND UNDER UTILIZED.

Goals for FY17

INCREASE OVERALL MILES PER
GALLON

DABC WILL CONTINUE TO USE HYBRID VEHICLES AND NEWER VEHICLES TO INCREASE ITS OVERALL MILES PER GALLON.

Actions Taken

DECREASE COSTS PER MILE

MONITORING ALL VEHICLES TO MAKE SURE THEY STAY ON THEIR PREVENTATIVE MAINTENANCE PLANS FOR OPTIMAL PERFORMANCE.

DECREASE TOTAL MILES DRIVEN ANNUALLY BY STATE VEHICLES

THE EMPLOYEES ARE CARPOOLING WHEN POSSIBLE.

Goals for FY17

INCREASE OVERALL MILES PER GALLON

WE WILL CONTINUE TO REPLACE SOME OF THE OLDER MODEL GAS VEHICLES WITH TOYOTA CAMRY HYBRIDS AND CNG VEHICLES WHICH WILL INCREASE OVERALL MILEAGE.

DECREASE OVERALL POLLUTION OUTPUT BY THE STATE FLEET

CONTINUE TO SUPPORT THE GOVERNOR S INITIATIVE TO REDUCE EMISSIONS WITH A NO IDLING POLICY.

Actions Taken

DECREASE COST PER MILE THE STATE BOARD OF EDUCATION RUNS A SHUTTLE DURING THE LEGISLATIVE SEASON FOR EMPLOYEES AT THE STATE BOARD WHO ARE REQUIRED TO BE AT THE CAPITOL DURING MEETINGS. ONE VAN IS ASSIGNED TO TRANSPORT UP TO SEVEN PASSENGERS AT A TIME BETWEEN MEETINGS.

DECREASE TOTAL MILES
DRIVEN ANNUALLY BY STATE
VEHICLES THE UTAH STATE BOARD OF EDUCATION HAS CONTINUED TO INVEST IN TECHNOLOGY THAT ALLOWS MEETING PARTICIPANTS TO JOIN REMOTELY.

DECREASE COST PER MILE THE UTAH STATE BOARD OF EDUCATION ALLOWS EMPLOYEES TO TAKE PERSONAL VEHICLES WHEN A STATE VEHICLE AND/OR RENTAL VEHICLE IS UNAVAILABLE. THE AGENCY HAS AN INTERNAL POLICY TO ONLY REIMBURSE AT THE LOWER MILEAGE REIMBURSEMENT RATE FOR PRIVATE VEHICLE REIMBURSEMENT.

Goals for FY17

RIGHT-SIZE YOUR VEHICLE TYPE THE UTAH STATE BOARD OF EDUCATION HAS A FLEET OF SIX HONDA CIVIC HYBRIDS. FOUR OF THOSE VEHICLES ARE UP FOR REPLACEMENT THIS CYCLE. THREE OF THE VEHICLES WILL BE REPLACED WITH A CAR SIMILAR IN TYPE TO CONTINUE RECEIVING TOP GAS MILEAGE NUMBERS.

DECREASE TOTAL GALLONS OF
FUEL CONSUMED BY STATE
VEHICLES THE UTAH STATE BOARD OF EDUCATION WILL CONTINUE TO USE A SHUTTLE TO TRANSPORT EMPLOYEES TO AND FROM THE CAPITOL DURING THE LEGISLATIVE SESSION. ONE VAN CAN TRANSPORT UP TO SEVEN PASSENGERS AT A TIME, DECREASING THE NUMBER OF STATE AND/OR PERSONAL VEHICLE REIMBURSEMENT.

Actions for FY17

DECREASE TOTAL MILES DRIVEN
ANNUALLY BY STATE VEHICLES

IMPLEMENTED VIDEO HEARINGS FOR
QUALIFYING OFFENDERS HOUSED AT
COUNTY JAILS, THEREBY REDUCING
TRAVEL TO CONDUCT THE HEARINGS

DECREASE TOTAL GALLONS OF FUEL
CONSUMED BY STATE VEHICLES

IMPLEMENTED VIDEO HEARINGS FOR
QUALIFYING OFFENDERS HOUSED AT
COUNTY JAILS, THEREBY REDUCING
TRAVEL TO CONDUCT THE HEARINGS.

Goals for FY17

DECREASE TOTAL MILES DRIVEN
ANNUALLY BY STATE VEHICLES

IMPLEMENT VIDEO HEARINGS FOR
QUALIFYING OFFENDERS HOUSED AT
COUNTY JAILS, THEREBY REDUCING
TRAVEL TO CONDUCT THE HEARINGS.

DECREASE TOTAL GALLONS OF FUEL
CONSUMED BY STATE VEHICLES

CONTINUE TO IMPLEMENT VIDEO
HEARINGS FOR QUALIFYING OFFENDERS
HOUSED AT COUNTY JAILS, THEREBY
REDUCING TRAVEL TO CONDUCT THE
HEARINGS.

Goals for FY17

DECREASE COST PER MILE

USU FLEET SERVICES IS COMMITTED TO ENCOURAGE THE USU DEPARTMENTS AND STAFF TO MAINTAIN FLEET ON TIME AND HAVE PREVENTATIVE MAINTENANCE IS DONE ON TIME.

INCREASE OVERALL MILES PER GALLON

USU FLEET SERVICES IS COMMITTED TO ENCOURAGE THE REPLACEMENT OF SOME MOTOR POOL RENTAL FLEET WITH HYBRIDS OR VEHICLE THAT AVERAGE OVER 30 MPG OVER THE NEXT FISCAL YEAR. ENCOURAGE USU DEPARTMENT TO USE BEST FIT VEHICLES USING ALTERNATIVE FUELS WHEN APPLICA

Goals for FY17

| | |
|---|---|
| DECREASE COST PER MILE | KEEP ON TOP OF THE SERVICE AND THE MAINT. CONTINUE TO REMIND USERS ABOUT IDLE TIME |
| DECREASE NUMBER OF STATE VEHICLES | WE HAVE ALREADY DOWN SIZED AND CONTINUE TO MONITOR VEHS WITH LOW USE. |
| DECREASE TOTAL GALLONS OF FUEL CONSUMED BY STATE VEHICLES | CAUTION DRIVERS ON SPEED CONTROL AND IDLE TIME |
| INCREASE OVERALL MILES PER GALLON | DRIVING THE SPEED LIMITS KEEPING THE VEHS. IN GOOD RUNNING ORDER AND SERVICED ON THE SCHEDULED MAINT. |
| DECREASE TOTAL MILES DRIVEN ANNUALLY BY STATE VEHICLES | HAVE EVERYONE DUBBLING UP AS MUCH AS POSSIBLE IN VEHS. |
| DECREASE OVERALL POLLUTION OUTPUT BY THE STATE FLEET | KEEPING THE VEH. IN GOOD RUNNING ORDER AND MAKING SURE THE SMOG CONTROL SYSTEM IS IN GOOD WORKING ORDER |
| DECREASE NUMBER OF STATE VEHICLES | WE HAVE SUPPLUSED SOME VEH. THAT WE HAD NO MORE USE FOR OR WAS NOT IN RUNNING ORDER |
| DECREASE NUMBER OF STATE VEHICLES | WE HAVE DECREASED THE NUMBER OF VEHS. OVER THE LAST COUPLE OF YEARS. |

Goals for FY17

DECREASE OVERALL POLLUTION
OUTPUT BY THE STATE FLEET

SLCC WILL KEEP UP WITH THE GOVERNORS
GOAL OF 50% OF OUR NEW VEHICLE
PURCHASES WILL BE ALTERNATE FUEL
VEHICLE, CNG, BIO-DIESEL, HYBRID, AND
ELECTRIC. 42% OF SLCC S CURRENT ACTIVE
VEHICLE ARE ALTERNATE FUEL

DECREASE COST PER MILE

DECREASE COST PER MILE BY PURCHASING
MORE EFFICIENT VEHICLES. REDUCING
AGGRESSIVE DRIVING THROUGH TRAINING
PROGRAMS

RIGHT-SIZE YOUR VEHICLE TYPE

SLCC WILL RIGHT SIZE OUR VEHICLE TYPE
BY LOOKING AT SLCC NEEDS, AS TO THE
TYPE OF VEHICLE CURRENTLY BEING USED
BY THE DEPARTMENT AND EVALUATING
CURRENT USAGE.

DECREASE TOTAL GALLONS OF
FUEL CONSUMED BY STATE
VEHICLES

DECREASE GALLONS OF FUEL CONSUMED BY
SLCC VEHICLE BY COMPLETING PM S AND
PREVENTIVE REPAIRS TO KEEP THE VEHICLE
IN PROPER OPERATION. ALSO WILL REDUCE
IDLE TIME DURING WINTER MONTHS
THROUGH TRAINING OUR EMPLOYEES.

Actions taken

DECREASE COST PER MILE

THE MOTORPOOL RESPONSIBILITIES WERE MOVED TO THE CAMPUS SERVICES FROM THE PURCHASING DEPARTMENT. BY DOING SO THIS HAS ALLOWED ACCESS TO THE FACILITIES FOR FUELING AND CLEANING. THE VEHICLES ARE DRIVEN LESS MILES BECAUSE OF THIS CHANGE.

DECREASE NUMBER OF STATE VEHICLES

BY USING ONE VEHICLE SEVERAL TIMES THROUGHOUT THE DAY MORE GROUPS WERE ABLE TO USE THE SPRINTER VANS THIS LAST YEAR.

Goals for FY17

RIGHT-SIZE YOUR VEHICLE TYPE

WHEN RESERVING, I WILL ASK MORE QUESTIONS TO MAKE SURE TO GIVE THEM THE CORRECT VEHICLE. IE. CAR FOR 1-4 TRAVELERS, NOT SUV

DECREASE TOTAL MILES DRIVEN ANNUALLY BY STATE VEHICLES

ENCOURAGING CAR POOLING WHEN GOING TO SAME LOCATIONS.

Actions Taken

DECREASE NUMBER OF STATE VEHICLES

REMOVED ONE VEHICLE FROM THE RENTAL FLEET AND SEVERAL FROM CAMPUS DEPARTMENTS.

RIGHT-SIZE YOUR VEHICLE TYPE

ADDED 4 LARGER CAPACITY VANS TO THE RENTAL FLEET SO THAT DEPARTMENTS WILL NOT NEED TO TAKE AS MANY VEHICLES TO TRANSPORT PASSENGERS.

Goals for FY17

RIGHT-SIZE YOUR VEHICLE TYPE

ADD FOUR ADDITIONAL 15-PASSENGER VANS TO THE RENTAL FLEET IN ORDER TO DECREASE THE NUMBER OF VEHICLES DEPARTMENTS NEED.

Goals for FY17

RIGHT-SIZE YOUR VEHICLE TYPE

DOWNSIZE EVERY NEW PURCHASE
POSSIBLE

INCREASE OVERALL MILES PER
GALLON

PURCHASE HYBRID VEHICLES WHERE
POSSIBLE

DECREASE OVERALL POLLUTION
OUTPUT BY THE STATE FLEET

PURCHASE FLEX FUEL WHERE POSSIBLE

DECREASE NUMBER OF STATE
VEHICLES

REDUCE UNIVERSITY FLEET BY 5
VEHICLES

Actions taken

INCREASE OVERALL MILES PER GALLON

REPLACED REGULAR SEDANS WITH ELECTRIC VEHICLES. ENCOURAGED DEPARTMENTS NOT TO LET THEIR VEHICLES IDLE.

Goals for FY17

DECREASE NUMBER OF STATE VEHICLES

SURPLUS VEHICLES WITH LOW USAGE.

Actions Taken

INCREASE OVERALL MILES PER
GALLON

REPLACED REGULAR SEDANS WITH ELECTRIC VEHICLES.
ENCOURAGED DEPARTMENTS NOT TO LET THEIR VEHICLES
IDLE.

Goals for FY17

DECREASE TOTAL GALLONS OF
FUEL CONSUMED BY STATE
VEHICLES

REPLACE FULL-SIZE VANS WITH MORE FUEL EFFICIENT
MINIVANS AND REPLACE REGULAR SEDANS WITH HYBRIDS.
CONTINUE TO REPLACE FULL-SIZE TRUCKS WITH MID-SIZE
TRUCKS WHENEVER POSSIBLE.

Actions Taken

DECREASE OVERALL POLLUTION
OUTPUT BY THE STATE FLEET

WSU HAS 6 CNG BUSES THAT RUN THE
ON CAMPUS SHUTTLE BUS PROGRAM,
WSU HAS TWO ELECTRIC CARS AND
WILL PURCHASE TWO MORE IN THE
NEXT FISCAL YEAR

Goals for FY17

RIGHT-SIZE YOUR VEHICLE TYPE

WSU HAS REAL DIFFONANCY FOR THE
TOTAL VEHICLE COUNT
WSU CURRENTLY HAS 157 VEHICLES WITH
A STUDENT POPULATION OF 25,954. UTAH
STATE HAS 742 WITH A STUDENT
POPULATION OF 27,662 AND SUSU HAS 137
VEHICLES WITH A STUDENT COUNT OF
137. WSU DOES NOT HAVE ENOUGH

Goals for FY17

DECREASE OVERALL POLLUTION
OUTPUT BY THE STATE FLEET

COMMERCE INTENDS TO REDUCE
POLLUTION BY REPLACING THREE
VEHICLES TWO OF WHICH ARE
GASOLINE ONLY CURRENTLY WITH
CAMRY HYBRID VEHICLES, IN ITS
REQUEST TO FLEET OPERATIONS.

Actions Taken

DECREASE TOTAL GALLONS OF FUEL CONSUMED BY STATE VEHICLES

DEPARTMENT OF CORRECTIONS, UCI DIVISION, HAS HIRED A FULL-TIME STAFF MEMBER TO FACILITATE ALL SCHEDULED/UNSCHEDULED VEHICLE MAINTENANCE NEEDS, THEREFORE KEEPING VEHICLES ECONOMICALLY AND MECHANICALLY SOUND.

RIGHT-SIZE YOUR VEHICLE TYPE

DURING THE 2016 LEGISLATURE SESSION, DIO WAS GIVEN FUNDING TO PURCHASE A COUPLE OF BUSES FOR OUR TRANSPORTATION NEEDS. THIS WILL HELP ELIMINATE THE NEED OF MANY SMALLER SIZED TRANSPORTS BETWEEN GUNNISON AND THE DRAPER PRISON.

DECREASE OVERALL POLLUTION

AP&P OFFICES STATEWIDE USE VIDYO EQUIPMENT TO ATTEND PAROLE VIOLATION HEARINGS CONDUCTED BY THE BOARD OF PARDONS AND PAROLE. AP&P HAS ATTENDED APPROXIMATELY 1,612 PAROLE VIOLATION HEARINGS STATEWIDE VIA VIDEO. DEPENDING ON THE VARIOUS DISTANCES TRAVELED

DECREASE NUMBER OF STATE VEHICLES

THE DEPARTMENT OF CORRECTIONS, FACILITIES BUREAU, SURPLUSED A MACK TRUCK THAT WAS NOT BEING UTILIZED EFFICIENTLY. A DIFFERENT EQUIPMENT WILL BE PURCHASED THAT WILL NOT REQUIRE AS MUCH FUEL TO OPERATE.

Goals for FY17

DECREASE OVERALL POLLUTION OUTPUT BY

AP&P WILL CONTINUE TO UTILIZE THE VIDYO EQUIPMENT. ATTENDING THESE HEARINGS VIA VIDEO ALLOWS AP&P STAFF TO AVOID COMMUTING TO THE UTAH STATE PRISON, REDUCING HOURS SPENT COMMUTING AND THE GALLONS OF GAS CONSUMED. AP&P STAFF IS STATEWIDE.

Actions Taken

DECREASE TOTAL MILES DRIVEN ANNUALLY BY STATE VEHICLES

COURT EMPLOYEES CONTINUE TO CAR POOL WHENEVER POSSIBLE.

INCREASE OVERALL MILES PER GALLON

WE HAVE INCREASED OUR MILES PER GALLON CONTINUALLY EACH YEAR. STATISTICS SHOW 21.7 MPG IN 2007 AND 26.1 IN 2014. WE ADHERE TO A STRICT MAINTENANCE SCHEDULE TO IMPROVE MPG.

INCREASE OVERALL MILES PER GALLON

WE HAVE EXCHANGED SOME OF THE OLDER MODEL GAS VEHICLES FOR HYBRIDS, WHICH HAS INCREASED THE GAS MILEAGE.

DECREASE OVERALL POLLUTION OUTPUT BY THE STATE FLEET

WE CONTINUE TO EXCHANGE OUR OLDER MODEL GAS VEHICLES WITH HYBRIDS. OUR DRIVERS HAVE REDUCED ENGINE IDLE TIME. MANY STAFF MEMBERS UTILIZE UTA INSTEAD OF DRIVING TO AND FROM WORK.

DECREASE NUMBER OF STATE VEHICLES

SINCE 2007 WE HAVE DECREASED OUR FLEET BY 7%, HAVING 158 VEHICLES IN 2007 TO 147 IN 2015.

Goals for FY17

INCREASE OVERALL MILES PER GALLON

FOR 2017 WE WILL CONTINUE TO EXCHANGE OLDER MODEL GAS VEHICLES FOR HYBRIDS, WHICH WILL CONTINUE TO INCREASE THE GAS MILEAGE.

DECREASE OVERALL POLLUTION OUTPUT BY THE STATE FLEET

WE WILL CONTINUE TO EXCHANGE OUR OLDER MODEL GAS VEHICLES WITH HYBRIDS, AND ENCOURAGE OUR DRIVERS TO NOT LET THE ENGINES IDLE. WE WILL ALSO COMPLETE THE PM'S ON TIME.

UTAH COURTS CONTINUED

INCREASE OVERALL MILES PER GALLON

WE WILL CONTINUE TO WORK ON INCREASING OUR MILES PER GALLON AS WE WILL ADHERE TO A STRICT PM SCHEDULE, AND USING OUR HYBRID AND NATURAL GAS VEHICLES MORE EFFICIENTLY.

DECREASE TOTAL GALLONS OF FUEL CONSUMED BY STATE VEHICLES

COURT EMPLOYEES WILL CONTINUE TO CAR POOL TO MEETINGS AND OTHER ACTIVITIES WHENEVER POSSIBLE. WE WILL ENCOURAGE MORE EMPLOYEES TO TAKE ADVANTAGE OF RIDING UTA AND LEAVING PERSONAL VEHICLES AT HOME.

Actions Taken

RIGHT-SIZE YOUR VEHICLE TYPE WE HAVE CONTINUALLY ENCOURAGED EMPLOYEES TO RESERVE AND USE THE RIGHT SIZE OF VEHICLE FOR THE TASK, DISCOURAGING USING LARGER, MORE EXPENSIVE VEHICLES THAN NEEDED.

DECREASE NUMBER OF STATE VEHICLES DEQ HAS STEADILY DECREASE OUR FLEET NUMBERS SINCE BEGINNING WITH ENTERPRISE IN MARCH OF 2015

DECREASE OVERALL POLLUTION OUTPUT BY THE STATE FLEET WE ENCOURAGE ALL EMPLOYEES TO USE OUR ELECTRIC VEHICLES WHEN APPLICABLE. WE TRY TO FOLLOW THE UCAIR CAMPAIGN TO REDUCE IDLING. OUR EMPLOYEES USE TRAX AND OTHER UTA SERVICES QUITE REGULARLY, THANKS TO THE DEPARTMENT PROVIDED UTA PASSES.

Goals for FY17

RIGHT-SIZE YOUR VEHICLE TYPE CONTINUAL ENCOURAGEMENT OF EMPLOYEES TO USE THE RIGHT SIZE VEHICLE WHEN RENTING FROM ENTERPRISE.

DECREASE OVERALL POLLUTION OUTPUT BY THE STATE FLEET ENCOURAGE THE USE OF ELECTRIC VEHICLES WHERE APPLICABLE, AND NOW THE USE OF EBIKES WHEN POSSIBLE.

DECREASE NUMBER OF STATE VEHICLES THE DEPARTMENT OF ENVIRONMENTAL QUALITY HAS BEEN STEADILY DECREASING THE NUMBER OF FLEET VEHICLES AND WE BELIEVE BY REVIEWING OUR USAGE MONTHLY SINCE MARCH OF 2015 WHEN WE STARTED USING ENTERPRISE, THAT BEFORE CALENDAR YEAR END, WE SHOULD BE ABLE TO TURN

Actions Taken

Decrease Cost per Mile

Reimburse employees at the lower reimbursement rate to encourage usage of vehicles assigned to our agency. Offer and encourage the option of renting a car when traveling over 100 miles/day.

Decrease Overall Pollution Output by the State Fleet

Encourage employees to decrease idling when traveling.

Increase Overall Miles per Gallon

Work with Receptionist to ensure adherence to a regular maintenance schedule, allowing vehicle to operate at peak performance levels. Coordinate travel more efficiently to use state vehicles (and carpooling) for long distance trips/meetings.

Goals for FY17

Decrease Total Gallons of Fuel Consumed by State Vehicles

Provide training/education and safe driving tips to improve fuel usage of state vehicles. Ensure regular maintenance is scheduled and performed on our fleet vehicles, including tire inflation to recommended psi.

Decrease Total Miles Driven Annually by State Vehicles

Encouraged individuals to carpool to similar meetings/locations whenever possible, using fleet vehicles. Increase awareness of public transit options, including public bikes that are available.

Actions Taken

DECREASE OVERALL POLLUTION
OUTPUT BY THE STATE FLEET

EACH YEAR WE LOOK AT ALTERNATIVE FUEL, HYBRID OR MORE FUEL-EFFICIENT VEHICLES ACROSS OUR DEPARTMENT. WE MOVED A COUPLE OF THE CNG VEHICLES FROM OUR DAILY POOL RENTAL AT THE CANNON BUILDING TO OUTREACH AREAS (DIVISION USE) TO INCREASE USAGE.

Goals for FY17

DECREASE OVERALL POLLUTION
OUTPUT BY THE STATE FLEET

WE HAVE PURCHASED 2 E-BIKES AND ARE COORDINATING WITH OUR INTERNAL BUREAU OF HEALTH PROMOTION TO PROMOTE E-BIKE USAGE IN THE CANNON HEALTH BUILDING. WE HOPE THIS OPTION WILL REDUCE THE NUMBER OF SHORT TRIPS TAKE BY STATE VEHICLES (AS WELL AS INCREASE THE HEALTH OF OUR EMPLOYEES).

Actions Taken

DECREASE NUMBER OF STATE
VEHICLES

VEHICLES AT STATE LIBRARY WERE
TURNED IN FOR ENTERPRISE VEHICLES

Goals for FY17

INCREASE OVERALL MILES PER GALLON

REPLACING OUR FLEET VEHICLES WITH HYBRIDS OR CLEAN AIR CERTIFIED VEHICLES. ENCOURAGING STAFF TO USE VEHICLES WITH HIGHER MPG RATING FOR LONG DISTANCE TRIPS.

DECREASE TOTAL GALLONS OF FUEL CONSUMED BY STATE VEHICLES

CARPOOLING TO MEETINGS, USE OF TRAX/FRONTRUNNER, USE OF EBIKES, AND REPLACEMENT OF FLEET VEHICLES WITH HYBRIDS/MORE FUEL EFFICIENT VEHICLES.

DECREASE OVERALL POLLUTION OUTPUT BY THE STATE FLEET

ENCOURAGE STAFF TO USE TRAX/FRONTRUNNER OPTIONS WHEN CONDUCTING ROUTINE BUSINESS, USE OF EBIKES TO ATTEND MEETINGS NEAR THE MASOB RATHER THAN A VEHICLE, REMIND STAFF AGAINST IDLING VEHICLES FOR COOL/WARM AIR.

Actions Taken

INCREASE OVERALL MILES PER GALLON

CONTINUE WITH THE INSURANCE DEPARTMENT AWARDS PROGRAM TO PROMOTE IMPROVED FUEL ECONOMY. THE EMPLOYEE WHO HAS THE GREATEST IMPROVEMENT IN FUEL ECONOMY ANNUALLY IS ACKNOWLEDGED BY THE DEPARTMENT.

Goals for FY17

INCREASE OVERALL MILES PER GALLON

MONITOR VEHICLE MAINTENANCE AT RECOMMENDED INTERVALS TO ACHIEVE AND IMPROVE RUNNING EFFICIENCY.

INCREASE OVERALL MILES PER GALLON

MONITOR VEHICLE MAINTENANCE AT RECOMMENDED INTERVALS TO ACHIEVE AND IMPROVE RUNNING EFFICIENCY.

DECREASE TOTAL MILES DRIVEN ANNUALLY BY STATE VEHICLES

CONTINUE TO EVALUATE WORK LOAD ASSIGNMENTS SO CASES ARE ASSIGNED TO INVESTIGATORS IN THE AREA WHERE THEY LIVE TO ALLOW THEM TO START WORK WITHOUT COMING INTO THE OFFICE FIRST.

Actions taken

DECREASE COST PER MILE

LC UTILIZES ELEVEN HYBRID VEHICLES TO MAXIMIZE EFFICIENCY IN LOWERING COST PER MILE AND LOWERING VEHICLE POLLUTION EMISSIONS.

DECREASE OVERALL POLLUTION OUTPUT BY THE STATE FLEET

LC UTILIZES THREE CHG VEHICLES TO MAXIMIZE EFFICIENCY IN LOWERING COST PER MILE AND LOWERING VEHICLE POLLUTION EMISSIONS

Goals for FY17

RIGHT-SIZE YOUR VEHICLE TYPE

LC IS REQUESTING REPLACEMENT VEHICLE CLASS TYPE CHANGE FROM TRUCK TO COMPACT SUV FOR MORE EFFICIENCY IN SAFE-GUARDING EQUIPMENT, BETTER UTILIZATION OF INTERIOR SPACE, AND EXPECTED BETTER MPG TO REDUCE COSTS.

DECREASE OVERALL POLLUTION OUTPUT BY THE STATE FLEET

CONTINUE TO REMIND AND EDUCATE STATE VEHICLE OPERATORS OF GOVERNOR HERBERT S 2012 EXECUTIVE ORDER:AUTOMOTIVE IDLING REDUCTION EDUCATE EMPLOYEES TO LIMIT IDLING

Actions taken

INCREASE OVERALL MILES PER
GALLON

WE HAVE REQUESTED OTHER
DEPARTMENTS IN THE NATIONAL GUARD
USE UNDER-UTILIZED VEHICLES WHEN
AVAILABLE.

Goals for FY17

INCREASE OVERALL MILES PER
GALLON

TO USE UNDER-UTILIZED VEHICLES
MORE OFTEN

Goals for FY17

RIGHT-SIZE YOUR VEHICLE TYPE

WORKING WITH INDIVIDUAL OPERATORS TO MEET THEIR EXACT VEHICLE NEEDS. THIS SHOULD RESULT IN OPERATORS ACQUIRING A RIGHT SIZED VEHICLE

DECREASE NUMBER OF STATE VEHICLES

WE WILL BE TURNING IN AS MANY VEHICLES AS POSSIBLE AND HOLDING OVER A VERY LIMITED NUMBER OF VEHICLES FOR OUR SEASONAL NEEDS. THIS SHOULD RESULT IN AN OVERALL VEHICLE REDUCTION FROM LAST YEARS COUNTS.

Actions Taken

DECREASE TOTAL MILES DRIVEN ANNUALLY BY STATE VEHICLES

MONITORED AND ADDRESSED 2 YEAR LEASE VEHICLES TO REDUCED UNNECESSARY MILEAGE.

INCREASE OVERALL MILES PER GALLON

DPS/UHP TRANSITIONED APPROX. 65 VEHICLES TO A SMALLER V6 ECO BOOST ENGINE. THIS WILL REDUCE FUEL CONSUMPTION AND BOOST MILES PER GALLON. THE REMAINING FLEET IS STILL UTILIZING VEHICLES THAT ALLOW THE ENGINE TO SHUT DOWN CYLINDERS WHEN NOT NEEDED.

Goals for FY17

DECREASE TOTAL GALLONS OF FUEL CONSUMED BY STATE VEHICLES

DPS/UHP WILL CONTINUE ITS EFFORTS TO REDUCED FUEL THROUGH PURCHASING VEHICLES WITH V6 ECO BOOST AND OR MDS SYSTEMS.

DECREASE NUMBER OF STATE VEHICLES

DPS IS GOING TO UTILIZE THE ENTERPRISE PROGRAM AT THE RAMPTON COMPLEX. LOW USE VEHICLES WILL BE REMOVED FROM THE FLEET.

DECREASE COST PER MILE

PREVENTATIVE MAINTENANCE WILL BE MONITORED AND ADDRESSED BY SUPERVISORY STAFF.

OFFICE OF THE UTAH STATE AUDITOR

No submissions for FY17

OFFICE OF THE UTAH STATE TREASURER

Goals for FY17

DECREASE COST PER MILE

PURCHASE 65% OF GAS FROM STATE
MANAGED SITES RATHER THAN
COMMERCIAL SITES.

Goals for FY17

DECREASE TOTAL MILES DRIVEN
ANNUALLY BY STATE VEHICLES

THE TAX COMMISSION WILL CONTINUE
TO ENCOURAGE TELECONFERENCING
WHENEVER POSSIBLE TO MINIMIZE
TOTAL MILES DRIVEN, POLLUTION, AND
GALLONS CONSUMED.

DECREASE TOTAL GALLONS OF
FUEL CONSUMED BY STATE
VEHICLES

WILL ACCEPT HYBRID VEHICLES DURING
REPLACEMENT PERIOD TO DECREASE
OVERALL GALLONS CONSUMED BY TAX
COMMISSION VEHICLES.

DECREASE OVERALL POLLUTION
OUTPUT BY THE STATE FLEET

BY ACCEPTING HYBRID VEHICLES DURING
REPLACEMENT PERIOD THIS SHOULD
DECREASE THE TAX COMMISSIONS
OVERALL POLLUTION OUTPUT.

Actions Taken

| | |
|---|---|
| RIGHT-SIZE YOUR VEHICLE TYPE | THROUGH EVALUATION OF EXISTING VEHICLE ASSIGNMENTS, AREA AND UNIT NEEDS, WE WERE ABLE TO RIGHT SIZE VEHICLES BY MOVING OR REASSIGNING SEVERAL FLEET VEHICLES, TO MAXIMIZE UTILIZATION AND/OR EFFICIENCY IN SERVICE AND DELIVERY. |
| DECREASE TOTAL GALLONS OF FUEL CONSUMED BY STATE VEHICLES | DTS HAS COMMITTED TO DECREASING FUEL CONSUMPTION BY EXLPORING AND UTILIZING ALTERNATIVE FUEL VEHICLES SUCH AS CNG/ELECTRIC OPTIONS WHERE FEASIBLE. |
| DECREASE OVERALL POLLUTION OUTPUT BY THE STATE FLEET | DTS CONTINUES TO SUPPORT THE GOVERNOR S INITIATIVE TO REDUCE EMISSIONS WITH A NO IDLING POLICY. |
| DECREASE NUMBER OF STATE VEHICLES | DTS HAS DECREASED IT S NUMBER OF FLEET VEHICLES FROM 24 TO 21. THIS WAS ACCOMPLISHED IN CONJUNCTION WITH OUR EFFORTS TO RIGHT SIZE OUR VEHICLES. BY EVALUATING THE NEED AND USE OF FLEET VEHICLES IN CERTAIN AREAS OF THE STATE, WE WERE ABLE TO DECREASE OUR |

Goals for FY17

| | |
|--|--|
| RIGHT-SIZE YOUR VEHICLE TYPE | AS OUR FLEET VEHICLES ARE REVIEWED FOR REPLACEMENT, DTS WILL THOROUGHLY EVALUATE THE NEED AND JUSTIFICATION OF EACH VEHICLE, WITH THE INTENTION OF REDUCING THE SIZE AND TYPE OF VEHICLES ALLOCATED IN ALL AREAS OF THE STATE. |
| DECREASE TOTAL MILES DRIVEN ANNUALLY BY STATE VEHICLES | BY ADJUSTING OUR SHIPPING/RECEIVING PROCEDURES, DTS WILL STRIVE TO REDUCE THE NEED FOR GROUND TRANSPORTATION. NOT ONLY WILL THIS ALLOW US TO DECREASE MILES DRIVEN, IT MAY ALSO SHOW OPPORTUNITIES FOR DTS TO CONTINUE TO RIGHT SIZE VEHICLES. |

Actions Taken

DECREASE NUMBER OF STATE VEHICLES

UDOT HAS TAKEN THE INITIATIVE TO GIVE UP UNUSED POOL VEHICLES AND LET ENTERPRISE RENT A CAR ON SITE FOR ON DEMAND RENTAL USE.

RIGHT-SIZE YOUR VEHICLE TYPE

WITH NEW FISCAL YEAR REQUESTS, WE WERE ABLE TO RIGHT SIZE VEHICLES BY MOVING OR REASSIGNING FLEET VEHICLES

GOALS FOR FY17

DECREASE TOTAL GALLONS OF FUEL CONSUMED BY STATE VEHICLES

WE HOPE TO DO THIS THROUGH MORE TELECONFERENCE CALLS AND LESS IN PERSON MEETINGS.

DECREASE NUMBER OF STATE VEHICLES

BY USING ENTERPRISE RENTAL WE HOPE TO DECREASE OUR FLEET BY TURNING IN LOW USE POOL VEHICLES.

UTAH SCHOOLS AND INSTITUTIONAL TRUST LANDS ADMINISTRATION
TAMI MCKENZIE

Actions taken

RIGHT-SIZE YOUR VEHICLE TYPE

THE TRUST LANDS ADMINISTRATION STAFF WORKS HARD TO OBTAIN THE RIGHT SIZE AND TYPE OF VEHICLE FOR WHICH WILL BE NEEDED TO PERFORM THEIR DUTIES.

GOALS FOR FY17

DECREASE OVERALL POLLUTION OUTPUT BY THE STATE FLEET

THE TRUST LANDS ADMINISTRATION STAFF HAVE BEEN REDUCING ENGINE IDLE TIME AND RIDING TOGETHER WHENEVER POSSIBLE TO DECREASE POLLUTION. WE WILL CONTINUE THESE PRACTICES IN AN EFFORT TO REDUCE MORE POLLUTION.

UCAT BRIDGERLAND ATC

No submissions for FY17.

Actions Taken

RIGHT-SIZE YOUR VEHICLE TYPE

UPDATED FLEET BY PURCHASING NEW VEHICLES.
PURCHASED THE FOLOWING VEHICLES:
DATC#51 2015 TOYOTA AVALON (SEDAN)
DATC#52 2016 TOYOTA TUNDRA SR5 (TRUCK)
DATC#53 2016 TOYOTA TUNDRA SR5 (TRUCK)
DATC#54 2016 TOYOTA HIGHLANDER XLE (SUV)

Goals for FY17

RIGHT-SIZE YOUR VEHICLE TYPE
DECREASE OVERALL POLLUTION OUTPUT BY THE STATE FLEET

TO UPDATE FLEET VEHICLES FOR APPROPRIATE USE FOR OUR CAMPUS.
UPDATE VEHICLE USE POLICY TO MEET MINIMUM REQUIREMENTS FOR MILEAGE USAGE OF STATE VEHICLES.

RIGHT-SIZE YOUR VEHICLE TYPE

RIGHT-SIZE YOUR VEHICLE TYPE

RIGHT-SIZE YOUR VEHICLE TYPE

TO UPDATE FLEET VEHICLES FOR APPROPRIATE USE FOR OUR CAMPUS.
UPDATE VEHICLE USE POLICY TO MEET MINIMUM REQUIREMENTS FOR MILEAGE USAGE OF STATE VEHICLES.

Actions Taken

| | |
|---|---|
| DECREASE OVERALL POLLUTION OUTPUT BY THE STATE FLEET | CONTINUED TO ENFORCE THE NO IDLE INITIATIVE THROUGH 2015-2016 FISCAL YEAR |
| DECREASE TOTAL GALLONS OF FUEL CONSUMED BY STATE VEHICLES | REPLACED 89 CHEV PUMP TRUCK WITH 2016 DIESEL CHEV SILVERADO |
| DECREASE TOTAL MILES DRIVEN ANNUALLY BY STATE VEHICLES | EFFICIENT TRIP PLANNING MINIMIZED MILES DRIVEN BETWEEN CAMPUSES |

Goals for FY17

| | |
|---|---|
| DECREASE TOTAL MILES DRIVEN ANNUALLY BY STATE VEHICLES | EFFICIENT TRIP PLANNING TO MINIMIZE MILES DRIVEN BY FLEET |
| DECREASE TOTAL GALLONS OF FUEL CONSUMED BY STATE VEHICLES | EFFICIENT TRIP PLANNING TO MINIMIZE MILES DRIVEN BY FLEET |
| DECREASE OVERALL POLLUTION OUTPUT BY THE STATE FLEET | CONTINUE TO ENFORCE THE NO IDLE INITIATIVE FOR ALL FLEET VEHICLES |

No submissions for FY17

Actions taken

Goals for FY17

DECREASE TOTAL GALLONS OF FUEL
CONSUMED BY STATE VEHICLES

WE PURCHASED ECO-FRIENDLY, LOW
MILES PER GALLON VEHICLES.

Goals for FY17

DECREASE TOTAL MILES DRIVEN
ANNUALLY BY STATE VEHICLES

WILL CARPOOL WHEN POSSIBLE.

Actions Taken

DECREASE TOTAL MILES DRIVEN
ANNUALLY BY STATE VEHICLES

WE HAVE WORKED TO CARPOOL BUT
HAVE KEPT THE EMPLOYEES AT THE
CAMPUS THAT THEY WERE ASSIGNED
TO.

Actions Taken

DECREASE OVERALL
POLLUTION OUTPUT BY THE
STATE FLEET

AN INFORMATION SHEET REGARDING THE
EFFECTS OF IDLING ON POLLUTION OUTPUT
BY VEHICLES AND THE POSITIVE BENEFITS OF
REDUCING IDLING TIME FOR STATE VEHICLES
WAS GIVEN TO DRIVERS ASSIGNED TO OUR
AGENCY.

INCREASE OVERALL MILES PER
GALLON

AN INFORMATION SHEET STRESSING FACTS
REGARDING THE IMPROVEMENT OF GAS
MILEAGE IN VEHICLES THAT REDUCE IDLING
TIME.

Goals for FY17

DECREASE OVERALL POLLUTION
OUTPUT BY THE STATE FLEET

CONTINUED TRAINING TO REDUCE IDLING
TIME IN ORDER TO REDUCE OUTPUT OF
POLLUTION FROM AGENCY VEHICLES.

No submissions for FY17