



Key person for contact _____

Address _____

City, State & Zip _____

Phone _____ Fax Number _____

Email Address _____

Website _____

Toll Free Number _____



Facilities

Standard Room with 1 king-sized bed
Standard Room with 2 double-sized beds
Suite

Standard Room with kitchenette
Furnished Apartment
Other _____

Total rooms on property _____
Number of nonsmoking rooms _____

Number of smoking rooms _____

Location

Nearest Airport _____ Distance _____

Downtown _____ Distance _____

Other locations _____ Distance _____

Amenities, Services and Facilities

Sleeping rooms on secure floor
Secure parking
Free parking
Free airport shuttle
Full service restaurant on property

Cost free connection to long distance carrier
Car rental agency on property
Will provide last room availability
Free internet connection
Free local calls

Other features such as cable tv, indoor pool/outdoor pool, A/V costs, Park & Fly policies



