

Motor Vehicle Review Committee



June 10, 2009

MINUTES

Motor Vehicle Review Committee Members in attendance:

Paul Mash, Substitute Chair	Division of Purchasing
Dennis Carver	Department of Natural Resources
Roxie Huntsman	Department of Corrections
Kirk Middaugh	Department of Public Safety
Steve McCarthy	Department of Transportation
Kent Beers	Division of Purchasing
David Rees	University of Utah
Robin Erickson	Utah Clean Cities

Fleet Operations and Guests in attendance:

Margaret Chambers	Division of Fleet and Surplus Services
Sam Lee	Division of Fleet and Surplus Services
Corry Hill	Division of Fleet and Surplus Services
Brian Fay	Division of Fleet and Surplus Services
Gala Dumas	Division of Fleet and Surplus Services
Jeff Done	Division of Fleet and Surplus Services
Brenda Veldevere	Division of Purchasing
David Bryan	Division of Purchasing
Adrian Ruger	Division of Purchasing

On Tuesday, June 23, 2009 the Motor Vehicle Review Committee held their regularly scheduled meeting in room 250 of the State Capitol, Salt Lake City, Utah. The meeting was called to order at 9:05 am by Substitute Chair Mash.

1. Approval of Minutes from the March 26, 2009 meeting.

Substitute Chair Mash asked if there were any corrections which needed to be made to the minutes.

MOTION: Dennis Carver moved to approve the minutes from March 26, 2009. Kirk Middaugh seconded the motion

The motion passed unanimously.

2. Vehicle Leasing Proposal

Margaret Chambers stated Paul Lauria from Mercury Associates came to the Department of Natural Resources to look into leasing vehicles from Dealerships instead of from Fleet Operations. Mercury Associates also looked into buying used vehicles instead of new vehicles.

David Rees stated at the University of Utah does use both new and used vehicles. He also stated buying the used vehicles creates a lot of administrative work. New vehicles also come with a warranty.

Steve McCarthy stated they are a Capital Lease agency and they do pay their own maintenance and they budget an average cost. He does not see how you can budget an actual cost on maintenance and fuel for the vehicles.

Dennis Carver stated that a year and half ago the DNR Committee Chairman asked DNR to look into privatizing their fleet to reduce fleet costs. Natural Resources contacted Paul Lauria to come in and answer the questions the Chairman was asking.

MOTION: Dave Rees motioned to move onto the next subject

3. Inthinc Baseline Data

Sam Lee stated Fleet Operations has started the baseline data gathering. The units have been installed in 50 vehicles. Currently they are in quiet mode. The voice activated portion of the unit will be turned on July 23, 2009. This will give Fleet Operations two and a half months of baseline data.

Sam Lee showed the different options available for reporting available through the Inthinc site for each vehicle. This will give Fleet Operations the data needed to go to the Agencies to show their drivers behavior.

Kent Beers asked if a demo vehicle could be available for the MVRC meeting. Sam Lee stated Fleet Operations would bring one so it could be test driven.

Steve McCarthy asked what the threshold would be for speeding. When the units were installed there were a few which were left with the audio correction on and they were going off when going one mile over the speed limit. Sam Lee stated for the baseline the threshold was kept at zero to get all of the data. Once Fleet turns the audio correction on it will stay the same as we are trying to gather the baseline.

Dennis Carver stated this should be a menu item instead of forcing it out on everyone. He also stated that saving should greatly outweigh the cost.

4. Rule R27-4 Language Updates

Sam Lee stated during the March meeting there were many changes made to Rule R27. There was also a motion for Fleet Operations to come up with language for the Fleet Expansion portion.

Kent Beers agreed with Dave Rees that a broad brush is better than amending specific language when initiatives change.

Dennis Carver stated the Governor's Office of Planning and Budget should add this information to their form that is filled out by the Agencies for their expansion vehicles. Margaret Chambers understands and stated it is a good idea to go through GOPB. Dennis Carver stated to talk to Phil from GOPB to get it added to the budget process.

Margaret Chambers then asked the committee if they wanted to go forward with the whole rule as it was approved during the last meeting.

Dave Rees stated the Expansion Justification should stay in the rule. The energy piece of the rule should be taken out and given to GOPB to add to their process for the budget because it is easier for them to take it off of their process, then to change a rule as the Administration or Initiative changes.

MOTION: Dave Rees motioned to remove the changes made to Rule R27-4 during the March 26, 2009 meeting. Roxie Huntsman seconded the motion.

Motion passed with Robin Erickson voting against the motion.

MOTION: Dave Rees motioned to approve R27-4 as it is written in the minutes from the March 26, 2009 MVRC meeting and remove the 2015 Energy Initiative information. Dennis Carver seconded the motion.

Motion passed with Robin Erickson voting against the motion.

5. FY2011 Rate Proposal

Gary Robertson from Fleet Operations went over the Fleet Services Rate Methodologies.

MOTION: Dennis Carver moved to have the financials for Fleet Operations for FY2007, FY2008, FY2009 and the budgeted financials for FY2010 be presented at the next MVRC meeting in September. Seconded by Dave Rees.

Motion passed unanimously.

6. Energy Intelligence Project

Margaret Chambers stated that Lieutenant Governor Gary Herbert introduced the “Think! Energy Utah” initiative.

Margaret Chambers then went over the Energy Intelligence Dashboard which will give Agencies the opportunity to look at their data compared to other Agencies in the State.

Robin Erickson asked if idling was going to be added to the dashboard. Margaret Chambers stated it would be added at a later date.

7. Supporting Mass Transit with State Vehicles

Sam Lee stated there are some state agencies are using state vehicles to transfer their employees from mass transit sites to the work sites. This item is before the committee to decide if this should be supported. Fleet Operations does not support this and does not feel it is a good use of taxpayer monies.

Steve McCarthy stated the Rampton Complex reviewed this topic and it was decided not to have a shuttle service since there are too many unknowns.

Dennis Carver recommended talking to the Agencies to see what they are doing. They might be using the tax payer money in a good way.

Dave Rees stated that is a UTA issue that could be solved with van pools and is not a State Government issue. It is not the State’s responsibility to get you to your workplace.

Robin Erickson stated a demonstration project should be done to see if it works or not. Dennis Carver stated Robin had a great idea. There may already be demonstration projects currently in process.

Kent Beers said this should be done on a pilot project just to see if the cost is worth the benefits.

MOTION: Dennis Carver motioned to adjourn. Dave Rees seconded.

Motion passed unanimously.

Meeting adjourned at 10:52 am.