

Motor Vehicle Review Committee



January 19, 2010

MINUTES

Motor Vehicle Review Committee Members in attendance:

Kim Hood, Chair	Department of Administrative Services
Dennis Carver, absent	Department of Natural Resources
Roxie Huntsman, absent	Department of Corrections
Kirk Middaugh, absent	Department of Public Safety
Steve McCarthy	Department of Transportation
Paul Mash for Kent Beers	Division of Purchasing
David Rees	University of Utah
Carrie Giles for Robin Erickson	Utah Clean Cities

Fleet Operations and Guests in attendance:

Margaret Chambers	Division of Fleet and Surplus Services
Sam Lee	Division of Fleet and Surplus Services
Corry Hill	Division of Fleet and Surplus Services
Scott Bingham	Division of Fleet and Surplus Services
Gala Dumas	Division of Fleet and Surplus Services
Jenniell Allen	Department of Health
Bret Burgon	Division of Risk Management
Jeff Coates	Division of Risk Management
Tani Downing	Division of Risk Management
Morris Haggerty	Division of Risk Management
Bruce Spiegel	Division of Risk Management
Travis Horne	Department of Administrative Services
Sal Petilos	Department of Administrative Services
Mike Kilcrease	Department of Workforce Services

On Tuesday, January 19, 2010 the Motor Vehicle Review Committee held their regularly scheduled meeting in room 250 of the State Capitol, Salt Lake City, Utah. The meeting was called to order at 9:05 am by Chair Hood.

1. Approval of Minutes from the March 26, 2009 meeting.

There was not a quorum of committee members to approve the minutes.

2. Fleet Efficiencies Presentation

Margaret Chambers gave a presentation which was given to the Interim Government Operations Committee on September 16, 2009 in answer to questions brought up by Senator Stole to reduce State fleet costs.

Sal Petilos asked which agencies have been met with for utilization. Margaret Chambers stated Fleet Operations has met with Corrections and Dixie College. Fleet Operations was supposed to meet with DOT but Fleet did not understand their usage and are reevaluating their vehicles. Sal Petilos then asked how the usage model was being received by the agencies. Margaret Chambers stated it has been received well. It is probably being received so well because we set the bar low to transition everyone over to the new model. We will reevaluate the bar and set it higher over time.

Steve McCarthy asked if a fiscal study has been done on Take Home vehicles. Margaret Chambers stated she has Sam Lee pull the average cost per mile on those vehicles. Steve McCarthy stated UDOT has also pulled the average cost per mile, but we also pulled the cost savings associated with being able to keep the vehicle longer and moving into a different rental class because the additional take home miles were not being added to the vehicle.

3. Update on Proposed Utilization Model

Sam Lee provided more detail on the Utilization Model Fleet Operations has adopted to track vehicle utilization.

Sal Petilos asked how long it would take to have all of the fleet vehicles categorized. Sam Lee stated it should be done in the next six months.

Dave Rees stated he was concerned vehicles with a very high usage in the same category with a vehicle with very low mile usage, but is used all of the time could make it so the agency loses the low mile usage vehicle. Margaret Chambers stated we will be looking at those and add in more categories which state campus environment, city environment, ect. We will most likely have to have a regional category attached to the usage categories.

4. Large Passenger Vans

Margaret Chambers went over the changes to the Large Passenger Van protocol.

Dave Rees raised concern over not being able to take a large passenger van out of state. It greatly affects their business if they are unable to take them out of state. The UofU Ski Team uses the large passenger vans to travel to their meets which are out of state. Tani Downing the director of Risk Management stated if an employee takes a vehicle out of state there is always the question on whether or not governmental immunity will be covered in the accident. For example we had a highway patrolman from Utah follow a pursuit into Idaho. There was an accident and Utah and Idaho were both sued by the individual. The Idaho Supreme Court ruled only Idaho State employees are covered by the governmental immunity and Utah State employees are not covered. The State of Utah has a 2 million dollar cap in state, and we are not guaranteed that cap out of state.

Brett Burgon from Risk Management explained how the conversion for the large vans were done to change the rear wheels from single to dual wheels.

Jeff Coats from Risk Management stated there are studies which show large vans which have the conversion done are safer and are less likely to roll over.

Dave Rees stated to put the changes in Risk Managements rules. It is easier to get the Universities Risk Management to follow a rule if it comes from State Risk Management rather than from Fleet.

Chair Hood asked the committee to state whether they support the new direction and if they have any comments.

Steve McCarthy supports the new direction.

Dave Rees stated he wants the out of state travel addressed before he supports the changes.

Carrie Giles supports the new direction with exception of out of state travel.

Paul Mash supports the new direction.

Chair Hood supports the new direction.

5. Fleet Financials

Margaret Chambers stated this was requested by a committee member. The committee member who requested the data was not present at the meeting.

6. How often should the MVRC meet?

Sam Lee asked the committee if the committee needs to meet four times a year or just three times a year.

Chair Hood asked if the meetings could be moved to a web meeting.

Dave Rees asked if meeting via a web meeting would violate the Open Meeting Act.

Dave Rees stated as long as we can keep the meetings to two hours with having three meetings a year. If the meetings are going to go over two hours it should stay at four times a year.

Chair Hood stated she doesn't think this needs a vote. Fleet Operations should be able to schedule how they see fit or if needed.

Meeting ended at 10:55 am.